



**TENTATIVE CALENDAR OF ACTIVITIES FOR U-DISE AND SDMIS FOR 2016-17**

Sl.No.	Activities	Time Line	Responsibility
1.	Workshop on Student Data Capture Format and Unified District Information System of Education Data Capture Format for APCs (Planning) and District Level Computer Programmers/Technical Persons for 2016-17.	28 <sup>th</sup> Nov 2016 (Already done)	State Planning & IT-Cell Branch
2.	To provide final Data Capture Formats (DCFs) for collection of UDISE and Student wise data under Student Data Management Information System (SDMIS) for 2016-17	14 <sup>th</sup> Dec 2016 (Already done)	State Planning & IT-Cell Branch
3.	Printing of UDISE DCFs from Software at district level	14 <sup>rd</sup> - 22 <sup>th</sup> Dec 2016	District MIS
4.	One day Training Programme on Data Capture Formats for UDISE and SDMIS for all APCs, Two Block Level Master Trainers & One Technical Persons from Block level	15 <sup>th</sup> - 17 <sup>th</sup> Dec 2016 (Already done)	State Planning & IT-Cell Branch
5.	One day Block Level Training Programme on SDMIS & UDISE for 2016-17 for all school heads	23 <sup>rd</sup> Dec 2016	Districts
6.	Video conference on UDISE technical issues for district level programmers/technical persons and block level MIS Co-ordinators & Data Entry Operators	3 <sup>rd</sup> Jan 2017	State Planning & IT-Cell Branch
7.	Filling of UDISE DCFs by School Heads	23 <sup>rd</sup> Dec 16 - 5 <sup>rd</sup> Jan 2017	School Level
8.	Filling of student wise data in SDMIS DCFs and data entry by Pvt. Schools	23 <sup>rd</sup> Dec 16 - 10 <sup>th</sup> Jan 2017	School Level
9.	Checking of UDISE DCFs  SDMIS data checking at CRCs Level  By Cluster Heads with the help of AM(MIS)/VT(IT)/ABRC/Teacher (100% checking of DCFs)	26 <sup>th</sup> Dec 16 - 5 <sup>th</sup> Jan 2017  26 <sup>th</sup> Dec 16 - 10 <sup>th</sup> Jan 2017	CRCs Level
10.	Submission of UDISE DCFs by Schools heads at BRC Level  and 20% checking random checking at BRC level	By 5 <sup>th</sup> Jan 2017	Schools and BRC Office
11.	Submission of Student wise data under SDMIS by Schools heads at CRC Level  and 20% checking random checking at BRC level	By 15 <sup>th</sup> Jan 2017	Schools and CRC Office
12.	Data Punching of UDISE DCFs after checking	2 <sup>nd</sup> - 10 <sup>th</sup> Jan 2017	BRC Office
13.	<b>Finalization of SDMIS data at Cluster Level and submission to Block Level</b>	By 18 <sup>th</sup> Jan 2017	
14.	<b>Finalization of UDISE data at Block Level &amp; submission to District Level</b>	By 15 <sup>th</sup> Jan 2017	BRC Office
15.	<b>Finalization of SDMIS data at Block Level &amp; submission to District Level</b>	By 20 <sup>th</sup> Jan 2017	
16.	<b>Merging, Inconsistency Checking and Removal of Errors/Inconsistency at District Level:</b> Sharing of DISE Report with BRC official before submission of data at state level. The sharing of information with sub district level will ensure accuracy and consistency in the data. (The activities to achieve the above objectives may include: Compilation, Report Generation & Sharing of Reports with Sub District officials & generation of School Report Cards). Block specific educational indicators should be posted publicly at BRC Office. <b>Final submission of UDISE data to State Level</b> <b>Final submission of SDMIS data to State Level/or uploading on online SDMIS portal</b>	By 20 <sup>th</sup> Jan 2017 By 25 <sup>th</sup> Jan 2017	District MIS
17.	Merging of all districts, consistency checking and Data Validation & Corrections, if any, by State Team UDISE Data 2016-17 Student wise data under SDMIS 2016-17	21 <sup>th</sup> - 25 <sup>th</sup> Jan 2017 25 <sup>th</sup> -30 <sup>th</sup> Jan 2017	State / District MIS Coordinator
18.	Sharing of UDISE Report with Districts before submission of data at National level. (The activities to achieve the above objectives may include: Compilation, Report Generation & Sharing of Reports with District officials) <ul style="list-style-type: none"><li>• Check consistencies and get data validated</li><li>• Final data sharing of data with SPDC &amp; District MIS in-charges</li></ul>	By 30 <sup>th</sup> Jan 2017	State MIS Coordinator + District MIS Coordinator
19.	<b>Submission of Consistent data to MHRD, NUEPA</b>	<b>By 1<sup>st</sup> February 2017</b>	<b>State Team</b>
20.	Printing of Schools Report Cards at District Level and Sharing of the same with Schools	By 10 <sup>th</sup> January 2017	Districts & Blocks